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**OUTDOOR RECREATION INFRASTRUCTURE SCHEME 2024**

**Measure 2 & 3 - Application Form**

**Measure 2 – Deadline to Galway County Council – 21st February 2025 – Projects must be ready to Go.**

**Timeline for completion of Project – 24 Months**

* Medium scale repair/upgrade and new trail/amenity development
* **funding of up to €200,000 at a 90% rate of aid**
* **maximum of 3 applications can be submitted by each local authority.**

**Measure 3 –Deadline to Galway County Council – 21st February 2025 – Projects must be ready to Go.**

**Timeline for completion of Project – 24 Months**

* large scale repair/upgrade and new strategic trail/amenity development
* **funding of up to €500,000 at a 90% rate of aid**
* **local authorities** can **submit 1 application** each under this Measure

**Trail Development Experience:** It is advisable that the Project Developer attend Sport Ireland Trail Development courses and/or become familiar with the resources below, Ireland Outdoors publications:

(Available at <https://www.sportireland.ie/outdoors/publications-resources> )

* A Guide to Planning and Developing Recreational Trails in Ireland
* Classification and Grading for Recreational Trails
* Walking Trails Criteria for Ireland

**Applications to be submitted by 4:00pm on Friday 21st February 2025**

**Projects must be shovel ready with Planning Permission in Place.**

**Community Group Information – Project Lead**

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| **Project Name:** | Click or tap here to enter text. |
| **Name of Community Group:** **Lead Organisation: Community Group** | Click or tap here to enter text. |
| **Contact Person/Project Lead:** | Click or tap here to enter text. |
| **Address:** | Click or tap here to enter text. |
| **Email:** | Click or tap here to enter text. |
| **Telephone No.:** | Click or tap here to enter text. |
| **List all other stakeholders involved in this application:** | Click or tap here to enter text. |

**Local Authority/ Information**

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| **Local Authority**  | Galway County Council |
| **Contact Person:** | Bernie Donnellan |
| **Position:** | Administrative Officer |
| **Address:** | C/o. County Hall, Prospect Hill Galway |
| **Email:** | bdonnell@galwaycoco.ie |
| **Telephone No.:** | 091 509578 |

**Project Information**

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| **Indicative prioritisation given to this project i.e.: (Office use) Measure 2 & 3** | Choose an item. |
| **Total Project Costs:**Must be consistent with *Detailed Costings for Proposed Project* below | €       |
| **Funding Requested:**Must be consistent with Section *Detailed Costings for Proposed Project* below  | €       |
| **Please provide a clear and concise description of the proposed project:** (This will be used for the Press Release, if approved, **max. 30 words**) | Click or tap here to enter text. |
| **What strategic objectives in** [**Embracing Ireland’s Outdoors**](https://www.gov.ie/en/policy-information/43eee-embracing-irelands-outdoors-national-outdoor-recreation-strategy-2023-2027/) **does this project meet?** If  | Click or tap here to enter text. |
| **Project Type: New Amenity or repair/upgrade of an existing amenity.** | Click or tap here to enter text. |
| **Has this project, or part of, previously received funding under ORIS?** If so, please outline. | Click or tap here to enter text. |
| **Location of proposed works:** | Click or tap here to enter text. |
| **Municipal District**  | Click or tap here to enter text. |
| **Please provide the Eircode or XY (ITM format) Co-ordinates of the project:** XY coordinates should be captured in Irish Transverse Mercator (ITM) formats. Coordinates can be converted to ITM format here: <https://gnss.osi.ie/new-converter/>. This data will be used to geo-map all successful projects | **EIRCODE**

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**XY (ITM)**

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| **Longitude and Latitude / GPS Coordinates** | Click or tap here to enter text. |
| **Please attach a Site Layout Map showing the location of the project and the works that are to be completed: (Outlining Existing and Proposed Works)** |
| Click or tap here to enter text or paste an image. |
| **Please attach a Site Location Map with the proposal outlined in red Scale 1:1000 or 1:2500** | Click or tap here to enter text or paste an image. |
| **Please attach photographs of the Proposed Area** | Click or tap here to enter text or paste an image. |
| **Exact length of proposed works to be funded under this application:** (if applicable)Identify start and end point on map | Click or tap here to enter text. |
|  **Outline the consultation which has taken place to date with stakeholders/ beneficiaries:** Outline the steps taken to ensure that the proposed locations and projects have been identified in consultation with sectoral authorities/agencies, business community, local community groups, local residents, Response Fora, LCDC, LDCs and any other stakeholders in relation to the proposal. Specifically highlight any issues which arose on foot of consultation and how these have been, or are being, addressed.List events that facilitated this consultation e.g. Town-Hall meetings, advertisement, local media, social media, consultation with elected representatives, PPN’s, resident’s associations etc.**Please attach evidence of same**  | Click or tap here to enter text. |
| **To ensure success projects need to have full support of community/Business/Tourism Providers.** **Please provide letters of support**  |  Click or tap here to enter text. |
| A picture containing icon  Description automatically generated**Please confirm that Planning Permission/Part 8 Planning Consent is in place at time of application.** **Please provide Planning Reference Number and expiry date.****Please confirm that other consents are in place. Please attach:**  | Click or tap here to enter text. |
| **Applications under this scheme will not be accepted if Planning Permission is not in place.****If Planning Permission is not in place, a Declaration of Exempted Development decision by Galway Co. Council Planning Department must be submitted with this application.** **If the project has not yet secured planning permission or a decision on a Declaration of Exempted Development, the submission of an application should be postponed.** |  Click or tap here to enter text. |
| **Do you own or have the written consent of the landowner?**If on Coillte or within 200m of NPWS land, a letter of consent/support **must** besubmitted along with the completed application form. Please note that requests to Coillte can be submitted via their recreation proposal form (see [here](https://www.coillte.ie/media/2018/09/Coillte-Trail-Proposal-Form.pdf) ).  If on Coillte or within 200m of NPWS land’s, please provide evidence of the consent of the organisation.Please attach: | Click or tap here to enter text. |
| * Give details of the proposed location for a trailhead, or trailheads.
* Outline the location, services (shops, cafés, toilets etc.), availability of car parking and other reasons for the choice.
* Other attractions or potential linkages in the area.
 | Click or tap here to enter text. |
| **Existing Trail Infrastructure:**List any trail furniture already in place on the proposed route/site (e.g. map boards, signposts, way-markers, stiles, footbridges). Provide photographs. | Click or tap here to enter text. |
| Graphical user interface, application, icon  Description automatically generated **Is the project located in any special area of conservation or designated site e.g. Natura 2000, SAC, SPA, NHA etc.** Check [here](https://dahg.maps.arcgis.com/apps/webappviewer/index.html?id=8f7060450de3485fa1c1085536d477ba) | Click or tap here to enter text. |
| Graphical user interface, application, icon  Description automatically generatedActivities Requiring Consent (ARC)Proposals impacting on a Special Area of Conservation (SAC) or Special Protection Area (SPA) which fall under Activities Requiring Consent ARCs - may require consent from the National Parks and Wildlife Service (NPWS) e.g. Activities Requiring Consent (ARC)-09: Construction or alteration of tracks, paths, roads, bridges, culverts or access routes. Further details are available [here](https://www.npws.ie/farmers-and-landowners/activities-requiring-consent) .**If the proposal is within, or potentially impacts upon any designated site, have the appropriate screenings and assessments been completed e.g. appropriate assessment, environmental assessments, ecological assessments etc.**If so what is the result?Please attach: | Click or tap here to enter text. |
| **Is the Proposal located within an Architectural Conservation Area or Protected Structure (RPS)?** |  Click or tap here to enter text. |
| **Environmental and Heritage Considerations:**List any areas of national heritage (natural, archaeological or architectural) that the trail will pass through or **near**.**Please confirm that the relevant authorities have been consulted.**

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| **Heritage Area/Site** | **Location** | **Relevant Authority** | **Consulted** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

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| **Trail Construction:**Give details of areas that will require trail upgrade or construction. Unsustainable ground such as soft, boggy ground or steep areas are unsuitable for a walking trail without significant intervention. When a trail has been developed, all surfaces should be robust and durable.

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| **Location** | **Length** | **Ground Details** | **Proposed upgrade** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

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| **Compliance with the Official Languages Act**All signage must comply with the Official Languages Acts 2003 and 2021 regarding the use of the Irish language, i.e. all text must be in Irish and English, or in Irish only. This applies whether permanent or temporary, indoor or outdoor, directional or promotional, new or replacement signage, etc. Guidance in this regard is available from [An Coimisinéir Teanga](https://coimisineir.ie/treoirleabhar-dacht-na-dteangacha-oifigiula?lang=EN).**Therefore it is essential that all interpretative signage, electronic signs, information leaflets, plaques and advertisements are bilingual i.e. in Irish and English, or in Irish only.****Have you included a costing for Irish Translation for Signage on as part of the Project Costs.**Click or tap here to enter text. |  |
|  |  |
| **Have you liaised with the Municipal Area Engineer?**Provide details:  |  Click or tap here to enter text. |
| **Have you liaised with the Rural Recreation Officer?** (see [here](https://www.gov.ie/en/publication/925db9-rural-recreation-officers/))Provide details:  |  |
| Projects in proximity to Water/river/lakes. Please liaise with Water Safety Officer <https://watersafety.ie/wp-content/uploads/2020/02/Water-Safety-Ireland-Profile.pdf>Galway City & Co Councils, Shane Cooganscoogan@galwaycoco.ie091509089 | Click or tap here to enter text. |
| **Have you liaised with Marie Mannion Heritage Officer, Galway County Council?****E:** mmannion@galwaycoco.ie | Click or tap here to enter text. |
| A picture containing icon  Description automatically generated**Confirm how the project is being delivered as per the relevant guidelines** e.g. [Blueways Ireland – Blueway Management & Development Guide](https://www.sportireland.ie/outdoors/blueway-publications-resources) | Click or tap here to enter text. |
| **Have you Liaised with Sport Ireland regarding Trails Registration on the National Trails Register? Please enclose copy with this application.** <https://www.sportireland.ie/sites/default/files/media/document/2020-06/criteria_1.pdf> | Click or tap here to enter text. |
| **Take note of Best Practice, for all Projects and Project Permissions and Consents pages 7 to 11 in the Scheme outline (take costs into consideration) – The Department will not provide extra funding.** |
| If approved - Have you included costs for Inspection by independent Engineer for each phase and on completion of the project**?** | Click or tap here to enter text. |
| **The installation of footfall counters are encouraged on projects, where applicable** *(it should be noted that ongoing operational costs are not covered under this scheme*). **Have you included a costing for footfall counters*?*** *(Beneficial information when seeking funding into the future and for statistics).* | Click or tap here to enter text. |
| If this project has been declared as Exempted Development - Has a screening for Appropriate Assessment and/or other ecological assessments been completed**?**  If so, what is the result? **Please Enclose** | Click or tap here to enter text. |
| **Environmental Considerations – Take Note** [Nature-based Solutions to the Management of Rainwater and Surface Water](https://lawaters.ie/app/uploads/2021/12/20211216_SUDS_Interim_Guidance.pdf) [Runoff in Urban Areas](https://lawaters.ie/app/uploads/2021/12/20211216_SUDS_Interim_Guidance.pdf), as produced by the local authority Waters Programme and the Department of Housing, Local Government and Heritage.Rain-Water ManagementWhere relevant and if possible, applications should build on the design principles set out in the interim guidance documentRain-Water Management[Nature-based Solutions to the Management of Rainwater and Surface Water](https://lawaters.ie/app/uploads/2021/12/20211216_SUDS_Interim_Guidance.pdf) [Runoff in Urban Areas](https://lawaters.ie/app/uploads/2021/12/20211216_SUDS_Interim_Guidance.pdf) |  |
| Graphical user interface, application, icon  Description automatically generated**Outline how the project supports climate action and/or biodiversity:**e.g. tree/hedgerow planting on trails, native pollinator plants on trails, cycleways, etc.**Does the project include a biodiversity element?** Please outline and include in costings if applicable. (Have you included a costing for same)Groups considering a planting Scheme in line with the All-Ireland Pollinator Guidelines. [All-Ireland Pollinator Plan » All-Ireland Pollinator Plan (pollinators.ie)](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fpollinators.ie%2F&data=05%7C01%7Cbdonnell%40GalwayCoCo.ie%7C884af64f3dae40da46e508db682eac5e%7Cf917c0aa006d4d4392d2be552ee28f75%7C0%7C0%7C638218321891975069%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=uKb9PrxURqfWygPG0zR%2FINh9sY49pRnWHQNoWEvZAU8%3D&reserved=0) **Please liaise with Rosina Joyce, Biodiversity Officer, Galway County Council**.**E:** rjoyce@galwaycoco.ie  | Click or tap here to enter text. |
| A picture containing text, clipart  Description automatically generated**Outline how the project will support an inclusive approach or enhance opportunities for people with disabilities, including older people and younger people and is in line with the Universal Design Principles.****Inclusion** The infrastructure funded under ORIS should be as accessible as possible for people with disabilities and older people. Cara have developed an extensive range of guidance for the development of outdoor recreation infrastructure e.g. trails, greenways waterways, beaches. Applicants should refer to these resources when they are developing their applications.***Cara’s Accessibility and the Great Outdoors Resources*** <https://caracentre.ie/fact-sheets/accessibility-and-the-great-outdoors-resources/>Disability and Age Friendly measures should be incorporated line with the [Universal Design Principles](https://universaldesign.ie/what-is-universal-design/the-7-principles/) and as far as practicable, be accessible to all.[The Great Outdoors – Accessibility | Active Disability Ireland](https://activedisability.ie/the-great-outdoors-accessibility/) | Click or tap here to enter text. |
| **Is this amenity free of charge to the public:** |  |
| **Are these works part of a larger project?**If yes, what are the objectives of the larger project, and give details of funding approved, applied for and planned for the other phases:**Provide Details of linkages to town/village/other attractions/Strategic Plans. Applicable linkages with Regional or national Strategic initiatives, policies or plans. E.g. Destination Experience Development Plans**Include details of previous funding applied for or granted under ORIS and any other applicable funding (RRDF, Sports Capital etc.,)  | Click or tap here to enter text. |
| **Has the project received funding under the Project Development Measure, if so, please provide details.** | Click or tap here to enter text. |
| **Does the proposal add value to current infrastructure or address an existing deficit?** Please outline: | Click or tap here to enter text. |
| **Copy of up-to-date Bank Statement or Credit Union Statement****(Cash Contribution – Minimum of 10% of Total Project Cost)** **Successful groups will be required to pay the Match Funding Cash Contribution prior to commencement of the project to Galway County Council which will then be assigned to the Project Code.** Click or tap here to enter text.  |
| **Please provide a full and concise description of the proposed project and the works involved (max 500 words)** Click or tap here to enter text. |
| **Is your Group a number of the PPN (Public Participation Network).**Click or tap here to enter text. |
| **Have you Carried out Pre-Assessment for Trails Report (Sport Ireland), if so please enclose.** [**https://www.sportireland.ie/outdoors/trail-development**](https://www.sportireland.ie/outdoors/trail-development) | Click or tap here to enter text. |
| **Have you liaised with Sport Ireland regarding Trails Registration on the National Trails Register?** [**https://www.sportireland.ie/outdoors/trail-development**](https://www.sportireland.ie/outdoors/trail-development)<https://www.sportireland.ie/sites/default/files/media/document/2020-06/criteria_1.pdf> |  |
| **Management & Maintenance**The trail proposer will be responsible for all aspects of the project. Remember that a trail requires a significant amount of on-going management, maintenance and funding after it is completed. This work and commitment should not be underestimated, and the proposer should only go ahead with the trail development if they are fully committed to the long-term needs of the trail. It is advisable to consult with Sport Ireland regarding Pre- Assessments for Trails, and also in relation to the National Trails Register- (in relation to insurance after completion and a process for monitoring the trail Website<https://www.sportireland.ie/sites/default/files/media/document/2020-06/criteria_1.pdf><https://www.sportireland.ie/sites/default/files/media/document/2020-06/criteria_1.pdf>**Why should trails be registered?** • Provides confidence to trail developers that their trail meets the criteria • Allows trail management groups access to the national trails insurance policy • Gives assurance to the public that a trail is of an acceptable quality • Allows the trail to be listed on the Sport Ireland trails website • Allows the trail to be listed on Ordnance Survey maps • Provides a marketing opportunity for the trail management group • Provides an opportunity for introduction of Walks Scheme on the trail through the Department of Rural and Community Development and Local Development Companies  |
| **How will the applicant provide for the ongoing maintenance of the project**?**Please Outline:**Click or tap here to enter text. |
| **Please enclose evidence of Insurance****How will the trail be insured?**All works/projects must have evidence of adequate and comprehensive Public Liability **Insurance**. Galway County Council accepts no responsibility and concedes no liability in respect of any incident, occurrence or claim which may take place. Evidence of Public Liability Insurance cover (€6.5m cover) and Employers Liability Insurance Cover (€13m cover) must be submitted, and the applicant must submit **proof of indemnification for Galway County Council** against any claims arising. All grant-aided assets shall, where appropriate, be kept insured at all times against loss or damage by fire, storm or flooding. All compensation paid under such insurance shall be used to restore the property or equipment so damaged or lost and any shortfall shall be made good by the beneficiary. The interest of the Council shall be noted on all policies and the Council shall be notified of any claims.Please EncloseClick or tap here to enter text. |
| **Describe in detail how the proposed project supports outdoor recreation with particular reference to Embracing Ireland’s Outdoors:**Click or tap here to enter text. |
| **Outline how the proposed project addresses an identified need: Please demonstrate a clear need for this project in your area.**Click or tap here to enter text. |
| **How will the project benefit the local community?**Click or tap here to enter text. |
| **How will the project support tourism in the local area?**Click or tap here to enter text.  |
| **Outline how the proposed project is strategic and collaborative in nature** (Please reference linkages with national strategic plans) Please indicate where **Applicable linkages with Regional or national Strategic initiatives, policies or plans. E.g. Destination Experience Development Plans.**Click or tap here to enter text. |
| **Outline what are the overall objectives of the proposed project:** (up to 5 bullet points)

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**How will the intended Impact and outcomes be measured** (up to 5 bullet points)

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**Corporate Governance:** Grantees will be required to comply with the highest standard of transparency and accountability as documented in Department of Public Expenditure and Reform Circular 13/2014 - Management of and Accountability for Grants from Exchequer Funds <http://circulars.gov.ie/pdf/circular/per/2014/13.pdf>The overall principle is that there should be transparency and accountability in the management of public funds, in line with economy, efficiency and effectiveness. The circular outlines, for example, that grant recipients should not dispose of publicly funded assets without prior approval.All applicants are required to submit proof that they are properly constituted by furnishing their **tax reference number**. In the case of a Group which has been granted the status of a charitable organisation by the Revenue Commissioners, the “CHY” number issued to that body is required. Contact details for obtaining a tax reference number are 091-547700 or <https://www.revenue.ie/en/starting-a-business/tax-clearance/how-to-apply-for-a-tax-clearance-certificate/applications-for-unregistered-voluntary-bodies.aspx>  |
| **Delays with Project delivery – Please note that the 2023 Allocation of approved projects may be reduced for any applicant should there be excessive delays in the projects already approved under previous iterations of this scheme. Provide update on already approved Projects not completed.**

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|  | Click or tap here to enter text. |

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| **This Project will be scored as following, please ensure that you have addressed the criteria below – Failure to provide adequate detail and costings will result in the project receiving lower marks.*** **Failure to complete all questions and provide maps will result in the project receiving lower marks**

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|  | Please outline |
| Does the project align with the Climate Action Plan and Biodiversity Action Plan?Outline how | Click or tap here to enter text. |
| Are all the necessary permissions and screening in place (e.g. planning, AA etc.)?  | Click or tap here to enter text. |
| Is there clear evidence of community engagement? Outline details of Community Engagement undertaken in relation to this project. | Click or tap here to enter text. |
| Does the application set out a clear need for a project of this type? | Click or tap here to enter text. |
| Is the project collaborative in nature? Outline Engagement with relevant Stakeholders – e.g. Waterways Ireland etc., transport infrastructure Ireland etc.,NPWS, OPW. | Click or tap here to enter text. |
| Are the timelines clearly set out in the application and realistically achievable*?* *It should be noted that the allocation of approval for projects may be reduced for any applicant should there be excessive delays in the projects already approved under previous iterations of this Scheme.* | Click or tap here to enter text. |
| Does the project meet an objective of *Embracing Ireland’s Outdoors*? gov.ie - Embracing Ireland’s Outdoors - National Outdoor Recreation Strategy 2023-2027 (www.gov.ie) Please outline. | Click or tap here to enter text. |
| Is the project in a Destination Experience Development Plan process with Fáilte Ireland? | Click or tap here to enter text. |
| Is this project part of a clear strategic plan, eg. a County Outdoor Recreation Plan  | Click or tap here to enter text. |
| Has the County Outdoor Recreation Committee been consulted? | Click or tap here to enter text. |
| Is there evidence that funding this project will have an impact at regional or national level? | Click or tap here to enter text. |
| Demonstrate how this project will create additional Value to the area on completion of the Project? | Click or tap here to enter text. |
| Will the project be developed in line with best practice guidelines and with the least impact on the environment? Outline how this will be achieved | Click or tap here to enter text. |
| Does the proposal add value to current infrastructure or address an existing deficit? Please outline | Click or tap here to enter text. |
| Does the project support an inclusive approach for people with disabilities or does it enhance the opportunities? | Click or tap here to enter text. |
| Will the project outcomes have clear positive health impacts or benefits for local communities? Please outline? | Click or tap here to enter text. |
| Will the project outcomes have clear economic and/or tourism impacts? Please outline | Click or tap here to enter text. |
| Do the outcomes of the project demonstrate a sustainable and positive impact on the local area? | Click or tap here to enter text. |
| Is the project environmentally sustainable/does it include a biodiversity element? Please outline | Click or tap here to enter text. |
| Has the project been the subject of funding under the Project Development Measure / or other Measures? | Click or tap here to enter text. |
| Is there evidence of the required permissions, screenings and approvals in place? Please attach | Click or tap here to enter text. |
| Are the costings for each element of the project clear and reasonable? And show value for money. | Click or tap here to enter text. |
| Is the project clearly set out in the application form? | Click or tap here to enter text. |
| Is the rationale for the project clearly laid out and extent to which it justifies the action? | Click or tap here to enter text. |
| Are the timelines for the project realistic? | Click or tap here to enter text. |

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**Detailed Costings for Proposed Project**

Please provide detailed breakdown of all elements of the proposed works including any administration/other fees/costs.

***Important:*** *Press the* ***tab key*** *on your keyboard after entering or amending each cost value in the table below to ensure that the totals and percentages calculate correctly.*

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| **Project Elements\*** (provide details of each element) | **Cost (inc. VAT)** |
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| **Local Authority Costs** (if applicable) |  |
| 1.       | €       |
| 2.       | €       |
| **3.**        | €       |  |
| **4.**        | €       |  |
| **Professional fees**(e.g. architectural, engineering, survey costs)  | €       | % of total project costs:      |
| **Total Project Cost** (**Sum of Project Elements Costs**) | **€ 0.00** | *The two ‘Total Project Cost’ fields must equate* |
| **Grant Aid amount sought**(Max of 90% of total project costs)  | €       | % of total project costs:        |
| **Match Funding** *\*auto-calculated from breakdown*(Min 10% of total cost) Included in project elements listed above | € 0.00 | % of total project costs:       |
| **Total Project Cost** (**Grant Aid + Match Funding**) | **€** **0.00** | *The two ‘Total Project Cost’ fields must equate* |
| **Breakdown of Match Funding:** |  |
| **Amount of Cash Contribution**(Minimum 10% of total project costs) | €      | % of total project costs:        |
| **Supplied by** (CommunityLA/LDC/Community/Philanthropic): |       |
| **\*Failure to provide adequate detail and costings will result in the project receiving lower marks** |

**Timelines:**

Projects funded under Measure 2 and 3 should be completed within 24 months of approval. It is expected that these projects will be approved in Q1 2024.

Provide timeline for commencement and completion dates, and an indicative time frame for completion of the project:

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|  | **Proposed date:**  | **Indicative time frame (days/weeks):** |
| Commencement date:  | Click or tap to enter a date. | Click or tap here to enter text. |
| Completion date:  | Click or tap to enter a date. |
| **Additional Comments:** e.g. works can only be carried out at a certain time of year/project approval delays etc.Click or tap here to enter text. |

**Use of Data**

The information on this Application Form will be used by the Department of Rural and Community Development and Galway County Council for the purposes of processing the application. Further information may be sought by the Department and Galway County Council to clarify aspects of the project proposal. The application form will be shared with **Fáilte Ireland** and **Sport Ireland** for assessment purposes. The Department and Galway County Council may draw on broader, more specialist expertise where required, and such information as considered necessary to complete an assessment of your application may be shared with those experts

The Applicant the Department and Galway County Council are subject to the data protection and privacy laws of Ireland and the EU, in particular the Data Protection Act 2018 and Regulation (EU) 2016/679, known as the EU General Data Protection Regulation (“GDPR”). Any personal information which you provide as part of the application process will be obtained and processed in compliance with Data Protection legislation.

The Department and Galway County Council retains the right to disclose for the purposes of a request under the Freedom of Information Act 2014 or otherwise, in connection with the funded project(s) –

1. any information supplied by the Applicant to the Department, and
2. any relevant data gathered by the Department in administering grant aid to the project, except where the information is considered to be personal or commercially sensitive.

**Declaration by Lead Applicant**

This declaration must be completed by an officer authorised at a senior level within the lead applicant organisation/Community Group.

**I confirm that I have read and understood this document and declare that the particulars supplied in this application are true and correct and that –**

|  |  |
| --- | --- |
|  | Please tick as appropriate |
| This project is eligible under the ORIS criteria. – I have read the Scheme Guidelines and noted the types of projects and Activities which **are** not eligible under the scheme. **Page 18** |  |
| The costings are accurate, realistic and value for money. Costing and Estimates are Attached**NB:** the Department will not fund additional costs if the project exceeds the amount granted. |  |
| All necessary permissions are in place e.g. planning permission & consents etc, |  |
| All relevant ecological survey work has been undertaken e.g. appropriate Assessment screening, Bat Surveys etc., |  |
| Match funding is available for the project. Evidence attached (Bank Account etc) |  |
| Evidence of ownership (if applicable) or the consent of the landowner. Evidence attached |  |
| The project will comply with Public Procurement Guidelines. Page 28 |  |
| The project conforms to the LECP and other local or regional plans. |  |
| No funding has been allocated for the same works from any other sources |  |

I acknowledge the information regarding the use of data set out above and give consent to the Department of Rural and Community Development and Galway County Council for the sharing of all information, personal or otherwise, contained in this application and any attachments accompanying it, in accordance with the uses of the data and information provided above.

**This declaration must be signed by an officer authorised by the Group/Committee i.e. the lead applicant.**

**Signed on behalf of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Project Lead Applicant/Group/Community Group)**

**Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name in Block Capitals\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Position\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Office Use.***

**This declaration must be signed by an officer authorised at a senior level within the lead applicant organisation i.e. at least Director of Services level in a local authority.**

**Signed on behalf of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Galway County Council)**

|  |  |
| --- | --- |
| **Local Authority**   | Galway County Council |
| **Name:**  | Click or tap here to enter text. |
| **Position:**  | Director of Services, Galway County Council |
| **Date:**  | Click or tap to enter a date. |

**Information Note**

**2024 Outdoor Recreation Infrastructure Scheme – Page 28 please be aware of the Terms and conditions prior to submission of the Project application.**

**To ensure that you/The Group/Project Manager, are in a position to undertake the Project and that it is possible to complete the Project within the Departments Deadlines.**

**It is the responsibility of the Project Lead (Applicant) to ensure that the conditions of the Scheme are complied with.**

|  |
| --- |
| **Accountability and Audit - Penalties and recovery of Grant** |

The Department and Galway County Council, may de-commit grant aid if the project or approved elements of the project are not in line with the terms of the Scheme. The Department and Galway County Council, may suspend or terminate the agreement if it considers the recipient has breached any of the funding principles, i.e. funding not used as approved or any breaches to any term of the Agreement shall immediately become repayable to the Department and Galway County Council.

**The Department and its Agents may perform Audit, inspection or verification checks to verify compliance**.

Galway County Council shall not be liable for any ineligible expenditure undertaken by Groups, where identified by Department Audit. It is the responsibility of the Grant Recipient/Group to refund to the Department any monies deemed as ineligible by Audit. An increase in grant Aid will not be provided by Galway County Council.

**The following types of projects and activities, will not be considered under ORIS (Outdoor Recreation Infrastructure Scheme)**

**The following types of projects and activities, in particular, will not be supported by the scheme:**

• Greenways in excess of 20km

• Infrastructure for commercial activities

• Purchase/lease of land

• Legal fees

• Sport Ireland Inspection fees

• Standalone outdoor gym/calisthenics workout area projects

• Sculptures

• Motorised vehicles

• Sports grounds, traditional playgrounds and Multi-Use Gaming Areas (MUGAs)

• Works within Town Parks, marked street trails, walkways and cycleways within towns and villages except as outlined in Project Location above page 16 of Guidance Doc.

• Any surfacing works to public roads regardless of whether they form part of an existing trail. The level of finish for any works on trails on non-public roads must be commensurate with the needs of walking trails and not the needs of vehicular traffic i.e. the scheme is not designed for tarring roads

• Refurbishment and construction of buildings2 (except in very exceptional and limited circumstances for projects where this would substantially improve access to, and the utilisation of, recreational resources by the wider public)

• Walking or running tracks located in a confined space, e.g. around sports pitches or playgrounds, or within other sports grounds.

• Maintenance works on elements of trails which form a normal part of the work undertaken as part of the Walks Scheme

• Works covered under the agreed work plans of the Walks Scheme

• Activities which do not comply with the definition of countryside/outdoor recreation as set out above and as defined in Embracing Ireland’s Outdoors3.

• Capacity building or training

• Ongoing operational costs

• Costs not directly related to the project.

• Indirect costs of the project e.g. community organisation staff time spent working on the project in an administrative capacity .

• Organisation core costs, including overheads.

• Retrospective costs - activity that has already been undertaken or costs incurred prior to date of project approval.

• VAT where applicants are registered for VAT.

• Charges such as bank interest costs, fines, financial penalties, and legal dispute costs

• Sponsorship and charitable donations

• Depreciation

• Notional costs

**It should be noted that private commercial entities or bodies trading for profit are not eligible for funds under the scheme.**

**National Trails Registration**

**Have you liaised with Sport Ireland regarding Trails Registration on the National Trails Register? Have you sought a pre-assessment for the Trail – Please Attach.**

[**https://www.sportireland.ie/outdoors/trail-development**](https://www.sportireland.ie/outdoors/trail-development)

<https://www.sportireland.ie/sites/default/files/media/document/2020-06/criteria_1.pdf>

National Trails Register Sport Ireland maintains a National Trails Register listing all trails which meet these criteria. Upon request, Sport Ireland will carry out a Trail Registration Inspection to assess a trail against the criteria. This involves a system whereby trails are scored against the criteria. If the trail achieves a minimum score it will become registered and therefore listed on the National Trails Register and on the Sport Ireland website. Once added to the register trails will be re-assessed against the criteria on a periodic basis to confirm that they continue to meet the criteria. A summary of the trail registration process and scoring system is provided in a separate document – Trail Registration Process

<https://www.sportireland.ie/sites/default/files/media/document/2020-06/criteria_1.pdf>

**Why register a trail**

• Provides confidence to trail developers that their trail meets the criteria

• Allows trail management groups access to the national trails insurance policy

• Gives assurance to the public that a trail is of an acceptable quality

• Allows the trail to be listed on the Sport Ireland trails website

• Allows the trail to be listed on Ordnance Survey maps

• Provides a marketing opportunity for the trail management group

 • Provides an opportunity for introduction of Walks Scheme on the trail through the Department of Rural and Community Development and Local Development Companies